

Town of Dover
Board of Health, March 10, 2008

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Board Secretary, called the roll.

ROLL CALL

PRESENT: Marie Hoffman, Irene Hansen, Carolyn Blackman,
Constance Sibona-Foster, Sandra Scarneo, Donna Cook,

ABSENT: Christopher Chapman

ALSO PRESENT: Patrick Donofrio, Alderman
Patrick Fahy, Alderman
Donald Costanzo, Health Officer

President Marie Hoffman called for a motion to accept the minutes from the February 2008 Regular Meeting of the Board of Health.

A motion to accept the minutes from the February 2008 Regular Meeting of the Board of Health was made by Donna Cook and duly seconded by Irene Hansen.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from the Dover Public School System to the HO dated 2/11/08; re: Readiness & Emergency Management Schools Grant.

2. Letter from Darlene Kasko to the HO dated 2/14/08; re: notice of retirement.
3. Letter from the NJDHSS to the HO dated 3/3; re: Public Health Priority Funding grant.

President Marie Hoffman asked if there was any significant correspondence. The HO responded that he received an official letter of retirement from Darlene Kasko effective May 1, 2008.

The HO also received a notice of approval for Public Health Priority Funding grant for CY 2008.

OLD BUSINESS:

The HO provided an update to the Board on the matter of personnel. Darlene Kasko, the Registrar of Vital Statistics, will officially retire effective May 1st. The HO and board discussed at length the open registrar's position and staffing. The HO is currently the Deputy Registrar and temporarily filling-in until such time that the position is filled.

The HO distributed to the board copies of the monthly report and office files of food establishments that were inspected over the past month.

Connie Foster asked a question about the former "Cigarette Butt Container/Litter" ordinance that was discussed before. The ordinance was intended to address cigarettes as litter and the requirements for receptacles. It was brought to our attention in 2006 and was passed along to administration for consideration for adoption.

Ms. Foster asked about uniform cigarette litter receptacles and asked the HO to follow-up on the status of the ordinance.

Connie Foster raised the subject of food establishment inspections and questioned the lack of summons for those establishments with repeated deficiencies. This led to a lengthy discussion of food inspection procedures and the issuance of summons.

The subject of the Food Handlers Course was also raised with the suggestion by Ms. Foster that course participants be given a 'Certificate' after completion of the class. The HO will provide certificates of attendance in the future.

On another issue, Sandra Scarneo at last month's meeting asked about town notices published in the Daily Record. Ms. Scarneo noted Daily Record announcements of Planning Board and Board of Adjustment meetings and wanted to know if they were paid for or sent out as a press release. The HO was unable to respond and will report back at the next meeting.

In other business, Irene Hansen stated that previously she has brought up the subject of prescription drugs and issues relating to the proper disposal of prescription medications. Although much of the intent of proper disposal of prescription medications is intended to protect youth from prescription drug abuse, another problem has arisen from the disposal of prescription drugs.

Ms. Hansen explained that prescription drugs that are flushed down toilets contaminate water supplies and that traces of these medications are being found in our drinking water. Ms. Hansen asked the HO how stringent current water tests are, and asked the HO if they specifically test for prescription drugs. The HO will gather information and report back at the next meeting.

Alderman Donofrio pointed out that Dover's water supply was from wells and deep underground aquifers rather than from surface waters such as streams and reservoirs and was, therefore, provided with an added level of protection from contamination.

At last month's meeting, the Board of Health passed on first reading an ordinance amending the fee schedule for birth, marriage and death certificates. The ordinance amendment raises the fee from \$10 to \$15. The ordinance amendment was published in the Citizen of Morris County on February 20, 2008.

A motion to pass an ordinance of the Board of Health of the Town of Dover, County of Morris and State of New Jersey amending and supplementing Chapter 401, Section 1A(1) of the Revised General Code of the Town of Dover entitled "Fees" on second reading was made by Sandra Scarneo and duly seconded by Carolyn Blackman.

**ROLL CALL VOTE
ALL AYES; NO NAYS**

NEW BUSINESS:

The HO stated that a public health nurse from Saint Clare's Hospital, Andrea Ruch, started work on a per diem basis last week. Beginning in April and following the approval of a formal contract, Ms. Ruch will be working approximately 21 hrs. per week. A formal agreement will be reviewed by the town attorney before being presented to the board of health for ratification.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Donna Cook and seconded by Marie Hoffman.

ALL AYES; NO NAYS

MEETING ADJOURNED